

The School Board recognizes the need to establish guidelines for fundraising activities conducted by or for the Regional School Unit #34 School Department. These guidelines apply to all student teams, clubs and groups, parent-teacher organizations, booster groups and outside charities.

1. Fundraising activities should strive to enhance the relationship between the schools and the community, guide students in developing a commitment to their school and community, supplement the academic and extra-curricular programs and provide financial support to enhance programming.
2. Fundraising activities should not interfere with the academic program or place undue demands on Regional School Unit #34 schools or the community.
3. Fundraising activities must be voluntary, appropriate and undertaken for a specific purpose, within a specified time frame, and serve the goals and objectives of the club, team or organization.
4. Each fundraising activity may establish a suggested donation as an alternative to participation. However, participation in or donation to any fundraising activity is always optional. Under no circumstances will any student be compelled to participate or donate, or penalized for not participating or donating.
5. In no case shall students be involved in fundraising activities during school instructional hours. Minimal staff time shall be required for Fundraising activities during the school day.
6. Unsupervised door-to-door solicitation by students is prohibited .
7. All fundraising activities shall require the submission of the Fundraising Activity Request Form ten (10) days in advance of the proposed start date for the activity.
8. Fundraising activities that render a service or product for the contributions received are preferred to requests for direct cash donations.
9. Requests for direct cash donations shall require the submission of the Fundraising Activity Request Form prior to any request being made. Such requests shall require Board approval if the amount requested is in excess of \$1,000.00.

The School Board authorizes the Superintendent of Schools to approve, disapprove, supervise, monitor and control all fundraising activities associated with official school programs and extra-curricular activities when such activities are promoted in the name of the school program and/or

involve Regional School Unit #34 students. The Superintendent shall develop a calendar of fund raising activities in an attempt to balance the number of activities being undertaken at any one time with the capacity of the school and the community to support such activities. Regional School Unit #34 School Department employees are directed not to organize, conduct or involve students in fundraising activities unless the activity has been approved in accordance with procedures established by the Superintendent of Schools.

First Reading: May 16, 2012

Adopted: June 20, 2012

